

Emergency Lodging Services Requirements Document

Corporate Lodging Consultants, Inc., BPA No. GS-33F-AOQ02

Lodging Requirement in Silverton, CO

Lodging is required for two groups of Emergency Response Units (ERUs) in the immediate commuting area of Silverton, CO. Both ERUs require temporary lodging with all inclusive daily rates from the period September 7, 2015 through September 30, 2015 with the possibility for an extension of stay through October 31, 2015.

The lodging agreement must provide maximum flexibility to accommodate the Ordering Agency needs and minimize Government liability. This includes, for instance, flexible lengths of stay with no-penalty early exit provisions to the extent practicable, facilities assessing one charge for rooms used by relief staff on rotational duty, or facilities not providing full, daily room-cleaning maintenance services, and any other provisions that guard against price gouging. CLC shall secure rates at or below the per diem rate to the extent practicable.

The type of lodging facility preferred for each ERU is one unit with multiple private rooms:

- ERU #1 consists of three personnel requiring private sleeping quarters plus one additional room for rotating staff for a **total of 4 private rooms**
- ERU #2 consists of six personnel requiring private sleeping quarters plus one additional room for rotating staff for a **total of 7 private rooms**

In accordance with the accommodation options specified in the Corporate Lodging Consultants, Inc. BPA No. GS-33F-AOQ02, the Ordering Agency's order of preference for lodging properties is as follows:

1. Corporate Housing
2. Extended Stay Property
3. Apartments
4. Hotels
5. Other

The Government will issue a Purchase Order and centrally pay for housing needs. Individual travelers will not pay for lodging with their individual Government travel cards.

Recommended Lodging:

- Immediate commuting area of Silverton, CO
- 2 individual lodging units with private rooms
 - Lodging unit for ERU #1 must have at least 4 private rooms
 - Lodging unit for ERU #2 have at least 7 private rooms
 - Must have reliable internet and cellular phone connection

Period of Performance:

- September 7, 2015 through September 30, 2015
- Optional extension of stay through October 31, 2015 - up to 11 rooms (up to 4 rooms for ERU #1 and up to 7 rooms for ERU #2)